

BEAR VALLEY UNIFIED SCHOOL DISTRICT  
MINUTES OF A REGULAR BOARD/ORGANIZATIONAL MEETING  
HELD ON NOVEMBER 16, 2011, SCHOOL DISTRICT OFFICE

Present: Mr. Randall Putz  
Mrs. Beverly Grabe  
Dr. Al Waner

Absent: Dr. Kenneth Turney  
Mr. Paul Zamoyta

Also Present: Mr. Kurt Madden  
Mr. Walter Con  
Mr. Tim Larson  
Mrs. Bonnie South  
Mrs. Sue Reynolds  
Mr. Karl Thompson  
Mrs. Judi Bowers

Mr. Putz called the meeting to order in President Zamoyta's absence at 5:20 p.m. Open Session

Mr. Putz called for a motion to adopt the agenda for this meeting. Agenda Adoption  
Motion by Mrs. Grabe to adopt the agenda for this meeting. Second by M11-12-154  
Dr. Waner. Mr. Putz called for the vote. A vote in favor of the motion was unanimously approved.

Mr. Putz called for public comment on Closed Session Agenda items. Public Comment  
Hearing no request from the public to comment, Mr. Putz adjourned the meeting to a Closed Session at 5:21 p.m.

Student Personnel Item #11-12-019. Closed Session

Pursuant to Government Code 54957: Public Employee Discipline/  
Dismissal/Release.

Mr. Putz called the meeting back to Open Session at 6:37 p.m. Open Session

Mr. Putz reported the following action was taken during Closed Session:

The Governing Board voted to expel student #11-12-019 from the Bear Valley Unified School District. The student may reapply to at the beginning of the 2012-2013 school year.

All present participated in a Moment of Silence and the Pledge of Allegiance.

Election of President of the Board:

Mrs. Grabe nominated Mr. Putz as President of the Board for the next calendar year. Second by Dr. Waner. Mr. Putz called for the vote. A vote in favor of the nomination was unanimously approved.

Organizational  
Meeting  
M11-12-155

Election of Clerk of the Board:

Mrs. Grabe nominated Dr. Waner as Clerk of the Board for the next calendar year. Second by Mr. Putz. Mr. Putz called for the vote. A vote in favor of the nomination was unanimously approved.

M11-12-156

Appointment of Representative to County Committee on School District Organization:

Mrs. Grabe nominated Dr. Waner to serve as the Representative to County Committee on School District Organization for the next calendar year. Second by Mr. Putz. Mr. Putz called for the vote. A vote in favor of the nomination was unanimously approved.

M11-12-157

Dr. Waner made a motion to approve Resolution Number 11-12-007 which states the Board of Trustees will continue to hold Regular Board Meetings on the first and third Wednesday of each month and will continue to hold Special Meetings/Workshops as necessary and properly notices. Second by Mrs. Grabe. Mr. Putz called for the vote. A vote in favor of the motion was unanimously approved.

M11-12-158

Clint Robinson, BBHS Student Representative reported on Winter sports at BBHS and the DeAnza Most Valuable Players. Clint also reviewed the ASB's attendance at the CATA Conference went great. The POTUS Club has teamed up with the American Legion and put on a can food drive for families in Big Bear for Thanksgiving. Students are being asked to donate

Student  
Representative

toys for a drive for DOVES. Clint reported on the upcoming Winter Assembly as well as the production of A Night at the Theater. Days of Understanding will follow Winter Break with the training scheduled for January 17<sup>th</sup> from 7:00 to 10:00 p.m.; January 18<sup>th</sup> through 20<sup>th</sup> in the BBHS Gym from 7:30 a.m. to 12:30 p.m.

Emma Sevilla, Student Representative from CTHS was not able to attend this meeting.

Mr. Madden introduced Mr. Dave Griffiths. Mr. Putz and Mr. Madden presented Mr. Griffiths with a certificate in recognition for the accomplishment of a 100<sup>th</sup> win and League Championship for BBHS Football. Mr. Griffiths introduced his parents and talked about how this is a team accomplishment. Mr. Griffiths added every team is special; these young people are champion human beings. Recognition Section

Mr. Putz read the guidelines for making public comment then opened the Hearing Section for public comment at 6:53 p.m. Miles McDonald displayed a picture that is on the front page of the District website and stated he does not think bullying is handled very well. Hearing Section

Mr. Scott McDonald stated when they signed the guide for North Shore, they agreed with everything in it and felt it was well written. Mr. McDonald stated they have read AR 1312 and BP 1312 and they agree with everything in it and they are also well written. Mr. McDonald found a few of these things were not followed and he is very disappointed about it. Mr. McDonald stated they love the District, schools, and teachers and are concerned about how they were treated through the process. Mr. McDonald stated he was told this is about the children, however, he does not feel his family was treated in a way that these policies were written. Mr. McDonald stated he is just a little bit disappointed.

Mr. Karl Thompson reported on a very successful performance with the production of Big Bear on Broadway which the students finished just prior to the last board meeting. Mr. Thompson reported sell out crowds for the performances. The Jazz Band provided intermission entertainment during these performances. Mr. Thompson reported A Night at the Theater is scheduled for December 14 and 15, 2011, 7:00 p.m. in the BBHS Multi-Purpose room. All board members are invited. Mr. Thompson added a Spring production of Joseph and his Amazing Technicolor Dream Coat is scheduled for the last weekend in April and the first weekend in May at the PAC.

Hearing no further request from the public to address the Governing Board, Mr. Putz closed the Hearing Section at 7:00 p.m.

Board Member Comments:

Information  
Section

Dr. Waner provided a handout which outlined the activities he participated in during the CSBA Conference. Dr. Waner spoke about how schools can not do it alone and how people want public schools to not only educate but raise children. Dr. Waner stated the cuts are very bleak and that it is a very difficult time for schools. Dr. Waner also reported on his attendance at a few of the girls' basketball games in Hemet and that he is anxious to see the boys play.

Mrs. Grabe reported attending some of the same workshops as Dr. Waner during the CSBA Conference. One workshop dealt with child nutrition and students learning about what they should and should not be eating. In some elementary classes, teachers still teach nutrition. This workshop talked about how the community can become involved in encouraging good information being given to students in all grade levels and how we can teach them the basics in preparing food. Mrs. Grabe will provide Mr. Madden with this information to place on a future agenda on educating more on nutrition. Mrs. Grabe reported attending two functions that had to do with performing arts during the last week. Mrs. Grabe stated it is great what we are doing with the schools and outside groups regarding the performing arts. Mrs. Grabe reported on her attendance at the Baldwin Lane Talent Show and stated it was a great show.

Mr. Putz stated he did not attend the CSBA Conference last year and noted it is an invaluable experience for Board Members where they can interface with other board members from across the State and have their horizons broadened. Mr. Putz stated the biggest impact was the session with Jamie Vollmer because, while there is so much doom and gloom everywhere, this break out session was the first time in three years of feeling empowered and having a sense of hope that there is something we might be able to do and the reinforcement that our schools are doing many wonderful things; it was very valuable.

Superintendents Comments/Calendar:

Mr. Madden reviewed the Calendar that was presented on the agenda. Mr. Madden stated he was very impressed with the CSBA Conference. Mr. Madden attended a mobile technology workshop where it was evident mobile technology can be used to close the achievement gap. Technology endowments were also discussed. Another workshop focused on what is out there in the world of technology. Mr. Madden also spoke about Curriculum Coaching Collaborative. Mr. Madden reported on the meeting

with Kindergarten teachers and that the next meeting in January will focus on Language Arts. Mr. Madden talked about the restructuring of the elementary schools and the possibility of developing one site with a K-2 emphasis; the others 3-6. Mr. Madden reported on presentations that were given to Cabinet regarding the District website. Mr. Madden reviewed the proposals and how E-Rate brings the cost down. Mr. Madden will continue to move forward with this. Mr. Madden discussed a promotional video for BVUSD that would be 5-7 minutes in length. The cost would be \$4,400.00. Mr. Madden will look into a few more bids. Mr. Madden is in the process of arranging visits to see mobile technology in the classroom in Escondido and Saddleback. Enrollment is at 2694 which is an increase of one since the last board meeting. Average ADA is 95.01%. To date, Mr. Madden has made 111 school visits and 293 classroom visits. Mr. Madden stated he is very impressed with the communication that takes place on snow days.

Mr. Larson reported on Special Education and the realigning of Special Education services. We will be able to offer a full spectrum. A name for the Special Education Teacher position will be brought forward at the next board meeting. Grades 4-6 of moderate to severe special education students will be served at Baldwin Lane and we will not be billed by the County any longer. Mr. Larson also reported on the new law regarding Transitional Kindergarten. Next year is the first year that we will be required to provide a Transitional Kindergarten. This class will be more of a traditional kindergarten and will be more of a preschool feeling with some academics. The challenge is how we will implement this class as we do not have enough students at each site to fill this class. We are looking at a variety of scenarios. This class will be funded for the first three years. Mr. Larson will keep the board up to date on this item.

Cabinet Reports

Mr. Con reported Child Nutrition will give a presentation to the Board at a future board meeting. Mr. Jim Lewis is very enthusiastic and cares very much about child nutrition. Since Mr. Lewis started with the District, he has personally worked in every kitchen site and has ridden in the delivery truck and delivered food. Mr. Lewis has attended meetings with parent groups and other administrators. Mr. Lewis will be touring a child nutrition department in Riverside USD to look at better ways to serve staff at sites and to review the Farm to School program. Mr. Con reported on a donation from Soroptimist of over \$20,000.00 for the surveillance system at BBMS. The District has matched this donation with safety credits and labor. We are still on track for the January 17th

target date depending on weather. Mr. Con reported on mobile technology in buses and how we have done research and we can install mobile technology in our buses and use home to school transportation funds. Mr. Madden stated this is all about students and sends a statement about how dedicated we are to technology. This will be efficient for teachers, coaches, and students. Mobile technology will be installed on one of the buses as a test and we will monitor then move forward with other buses. Mr. Con reported on the grants for CNG buses and the filling station. Background information was provided on this item. Mrs. Hastain has been working on this for the last three years and has applied for grants for a filling station and two buses. This is definitely the wave of the future. Under the grant, we are approved for one bus. A total cost of \$179,000.00 was approved on the grant for the filling station; we will pay \$1,000.00 or up to \$15,000.00 for the bus. We will have two years to get the filling station installed. Mr. Con commended Mrs. Hastain and Mr. Planz for their efforts on these grants. The grant we applied for is for a private filling station; this station will be available for emergency use for entities outside the District. Electric bus information will be forwarded to Mrs. Hastain for her input. Mr. Con reported on a very somber discussion on Monday regarding cash flow. That we have \$1,238.00 in cash which includes Interfund transfers and the constitutional advance from the County. 39% of our State aid is deferred. Cash is watched every day and updates will be provided at every board meeting. We need 1.4 million per month to meet salaries.

Mr. Putz called for a motion to approve items on the Consent Calendar. Motion by Mrs. Grabe to approve an Inter-District Transfer Request for one 8<sup>th</sup> grade student residing in the Bear Valley Unified School District (Angelus Oaks) to attend school in the Redlands Unified School District, the Payment Report to include Batches 0134 through 0150, and the Purchase Order Report to include numbers 120520 through 120551. Second by Dr. Waner. Mr. Putz called for the vote. A vote in favor of the motion was unanimously approved.

Consent Calendar.  
M11-12-159

Mr. Putz called for a motion to approve the First Reading of Board Policy 3350 – Travel Expenses. Motion by Dr. Waner to approve the First Reading of Board Policy 3350 – Travel Expenses. Second by Mrs. Grabe. Mr. Putz called for the vote. A vote in favor of the motion was unanimously approved.

Administrative Report  
#11-12-010  
M11-12-160

Mr. Putz called for a motion to approve the Second Reading and Adoption of the March, 2011 CSBA Policy Updates. Motion by Mrs. Grabe to the Second Reading and Adoption of the March, 2011 CSBA Policy Updates. Second by Dr. Waner. Mr. Putz called for the vote. A vote in favor of the motion was unanimously approved.

M11-12-161

Mr. Putz called for a motion to approve the First Reading of the 2012-2013 School Calendar. Motion by Dr. Waner to approve the First Reading of the 2012-2013 School Calendar. Discussion took place where it was asked if teachers have reviewed this and they are in agreement. Yes. Now we have seven snow days instead of eight. Having the Wednesday prior to Thanksgiving off helped with ADA. Mr. Putz called for the vote. A vote in favor of the motion was unanimously approved.

Curriculum/  
Instruction  
Report  
M11-12-162

Mr. Putz called for a motion to approve the Extra Duty Stipends. Motion by Mrs. Grabe to approve the Extra Duty Stipends for 2011-2012. Second by Dr. Waner. Discussion followed where Dr. Waner stated he thought a lot about extra duty. It is all deserving he just did not know there was that much. Mr. Putz requested the reports on these stipends be uniform in the future and show dollar amounts. Mr. Putz called for the vote. A vote in favor of the motion was unanimously approved.

M11-12-163

Mr. Putz called for a motion to approve the Business/Financial Report Motion by Dr. Waner to accept the following donations:  
Belladonna Clothing Company, assortment of boots, \$2,035.00  
Belladonna Clothing Company, various sweaters, \$327.50  
Celia & Gene DeFrank, \$300.00 in Stater Bros. Gift Cards to the Healthy Start Program and  
\$500.00 from Soroptimist International to be used to purchase a new laminating machine at BBES.  
Second by Mrs. Grabe. Mr. Putz called for the vote. A vote in favor of the motion was unanimously approved.

Business/Financial  
Report #11-12-010  
M11-12-164

Mr. Putz called for a motion to approve and adopt the First Interim Report. Motion by Mrs. Grabe to approve and adopt the First Interim Report for the fiscal year 2011/12 with a qualified certification as presented on December 5, 2011. Second by Dr. Waner. Discussion followed where Dr. Waner expressed his appreciation to Mr. Con for the workshop held on December 5, 2011. Dr. Waner felt much better about knowing the state of the District after that meeting. The documents put together

M11-12-165

by Mr. Con and Mrs. Freed were very easy to understand. Mr. Madden complemented Mr. Con and Mrs. Freed for their work on this report. Clear communication coupled with trust is important. Mr. Putz stated he continues to be struck with what a dismissal situation we are in. The amount of money the State still owes us in deferrals is eleven million dollars and we will not see it. Mr. Putz has struggled with the people who push the issues down to us so we have to make the difficult decisions that they are not willing to make. It is a challenging time for education in California right now; we are eating our seed corn from funding education. We almost did not make payroll but through last minute maneuvering. Mr. Putz called for the vote. A vote in favor of the motion was unanimously approved.

Mr. Putz called for a motion to approve Resolution Number 11-12-008 – Expenditure Reduction. Motion by Dr. Waner to approve Resolution Number 11-12-008 – Expenditure Reduction. Second by Mrs. Grabe. Discussion followed where Dr. Waner asked if this covers the qualified budget. Mr. Con explained when a District files a qualified budget to the County, the County has more oversight and they require a plan to bring us back to a positive certification. This resolution covers us with the County as far as our self imposed resolution of not going below 4%. We have to have a plan. Mr. Putz struggles with enabling the State level behavior and then believe as we go quietly along it makes it that much easier for them to pass that down to us. This will affect everyone in the District. It does not sit well with him to ask people to do more with less but we have no choice. Mr. Putz called for the vote. A vote in favor of the motion was unanimously approved.

M11-12-166

Mr. Putz adjourned the meeting for a break at 7:55 p.m.

Break

Mr. Putz called the meeting back into Open Session at 8:03 p.m.

Open Session

Mr. Putz called for motions on the Personnel Report.

Personnel Report  
Certificated

Motion by Dr. Waner to approve the Coaching Assignments at BBHS as presented for the 2011-2012 school year. Second by Mrs. Grabe. Mr. Putz called for the vote. A vote in favor of the motion was unanimously approved.

#11-12-009  
M11-12-167



Motion by Mrs. Grabe to approve the Monthly Car Allowances by Position. Second by Dr. Waner. Mr. Putz called for the vote. A vote in favor of the motion was unanimously approved. M11-12-168

Motion by Mrs. Grabe to employ Betty Boudreau as a Classified Substitute for the 2011-2012 school year at the proper hourly rate of pay and in the proper qualified positions. Second by Dr. Waner. Mr. Putz called for the vote. A vote in favor of the motion was unanimously approved. Classified #11-12-010 M11-12-169

Motion by Dr. Waner to reduce the hours of a Special Education Aide Position from 6.5 hours per day to 6.0 hours per day, 180 days per year. Second by Mrs. Grabe. Discussion followed where it was stated this position is being reduced because the students who have one on one aides are graduating this year. Mr. Putz called for the vote. A vote in favor of the motion was unanimously approved. M11-12-170

Motion by Mrs. Grabe to approve Jason Rice as a District Driver to drive students on field trips and other school related activities for the 2011-12 school year. Second by Dr. Waner. Mr. Putz called for the vote. A vote in favor of the motion was unanimously approved. M11-12-171

Motion by Dr. Waner to employ Ronda Wijnhamer as a Clerk Typist, 6.0 hours per day, 193 days per year at the proper salary rate of pay. Second by Mrs. Grabe. Mr. Putz called for the vote. A vote in favor of the motion was unanimously approved. M11-12-172

Motion by Mrs. Grabe to employ Janine Sutherland as a Lead Cafeteria Worker, 8.0 hours per day, 180 days per year at the proper salary rate of pay. Second by Dr. Waner. Mr. Putz called for the vote. A vote in favor of the motion was unanimously approved. M11-12-173

Mr. Putz announced the Sunshining of the Initial District Bargaining Proposal with CSEA Chapter #415. This opens the item up for public review. We will have a public hearing at the next board meeting.

Mr. Madden informed the Board of the receipt of a letter of resignation from Dennis Ayala, Custodian - BBHS, effective January 31, 2012 and a letter of resignation from Susan Vickery, Cafeteria Worker - NSES, effective November 30, 2011.

Suggestions for future meeting agendas (Board and Superintendent):  
It was suggested a Board Workshop Meeting be scheduled for January 25, 2012 and include the following items:  
Multi Media Center at BBHS  
Restructuring/reconfiguration of elementary sites  
Top three items from the CSBA Conference  
Outreach programs  
Technology endowments  
More education on nutrition

Mr. Putz called for public comment on Closed Session Agenda Items. Hearing no request to make public comment, Mr. Putz adjourned the meeting to a Closed Session at 8:17 p.m. Mr. Putz reported no action is expected during the Closed Session.

Public Comment

Pursuant to Government Code 54957: Public Employee Performance Evaluation. Title of Position: Superintendent.

Closed Session

Mr. Putz called the meeting back into Open Session and reported no action was taken during the Closed Session.

Open Session

Mr. Putz adjourned the meeting.

Adjourn

---

Secretary

---

Clerk of the Board